



FINANCIAL PUBLISHING WITH MÉTHODE

TEAM COORDINATION

Fast, flexible planning and assignment.



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Planning and collaboration

In addition to its editorial and graphic functions, Méthode also promotes fast, efficient teamwork between users, even at different geographical locations.

An important coordination feature is the shared planning space in which multiple projects can be initiated and monitored. In a single workspace users view and coordinate the entire lifecycle of a project from initial ideas and notes to final publication.

The planning space can be used in a top-down manner for assigning a project, or as a bottom-up mechanism for analysts to propose coverage.

A shared planning space gives high visibility to projects and proposals and their linked assets, keeping all those involved on the same page.

From plan to task

Once approved, a project in the plan enters the main workflow and is assigned as tasks to one or more users, each task corresponding to a deliverable item.

From this point on the project and its deliverable elements are subject to the checks and controls that have been configured for the creation and review of editorial items.

Notifications

As each item passes through the stages along its workflow path, those involved in the next step receive a message that there is a task waiting for them. Clicking on the message opens the document or object for editing or review. This mechanism speeds the editorial process by eliminating the dead time between exchanges.

Notifications work across all Méthode interfaces – including remote users accessing Méthode through the web or tablet apps.



Modular working

Méthode documents can be 'componentized' into different text and graphical elements.

Each component can be worked on in parallel by a separate user while others work on other sections, even following different workflow sequences. Each user sees the whole document in its most updated version in real time.

Working in parallel reduces the time to market for published content. It also allows components developed for one product to be reused in other publications.

Monitoring and feedback

As the document transitions through the workflow stages, the planning space shows its progress and links to components as they become available.

The planning place shows a clear overview of the state of play of an editorial operation and allows early detection of any holdups or bottlenecks in the production process.

Cross-regional coordination

Méthode's collaborative features increase efficiency across regional or international boundaries.

Geographical separation is no longer a barrier to fast, effective collaborative operations. Even users on the move, outside the local office environment, can take advantage of *Swing*, Méthode's browser and mobile-based workspace, to create and edit documents, assign tasks and monitor the workflow of other groups and users.

A GLOBAL WORKSPACE

